#### ZA Form No. 1

| Application No. | TPZ |
|-----------------|-----|
| Decision No.    | LC  |
| Date of Receipt |     |
| O.R. No.        |     |
| Date Issued     |     |
| Amount Doid     | A   |





| Amount Paid ₱  |   |
|--|---|
| 1. Name of Applicant (Last, First, Middle)   | 2. Name of Corporation  |
| 3. Address / Telephone No. of Applicant  | 4. Address / Telephone No. of Corporation   |
| 5. Name of Authorized Representative   | 6. Address / Tel. No.of Authorized Representative   |
| 7. Project Type  | 8. Project Nature  ( ) New Development ( ) Others, specify ( ) Improvement  |
| 9. Project Location (No., Street, Brgy., City, Province)   | 10. Project Tenure  ( ) Permanent ( ) Temporary, specify years  |
| 11. Right Over Land  ( ) Owner, TCT No/s T-  ( ) Lessee, specify years   | 12. Project Area (in square meters)  Lot / TCT / Leased Area:  Building/Improvement Area:                             |
| 13. Existing Land Uses of Project Site  ( ) Residential ( ) Industrial ( ) Others, pls. ( ) Commercial   | ( ) Vacant/Idle specify ( ) Agricultural; [ ] Tenanted, specify crop [ ] Non tenanted                                 |
| 14. Project Cost/Capitalization (In pesos, write in words and in 15. Is the project applied for the subject of written notice(s) from this commission for presentation of locational clearance/certificate of zoning compliance (LC, If yes, please answer the following: 15.1] Name of HLURB Officer or Zoning Administrator who issued the notice 15.2] Date(s) of Notice(s)  16. Is the project applied for the subject of similar application(s) with other office [ ] Yes [ ] No. If yes, please answer the following: 16.1] Name of HLURB Officer where similar application(s) was/were filed: | n and/or its deputized zoning administrator for the effect requiring //CZC) or to apply for LC/CZC. [ ] Yes ; [ ] No. |
| 16.2] Date(s) filed 16.3] Action(s) taken by officer(s) mentioned in 16.1  17. Preferred Mode of Release of Decision:  [ ] Pick Up [ ] By Mail, address to:  [ ] Applicant { } Authorized Represe  | entative  |
| 18. Signature of Applicant   | 19. Signature of Authorized Representative  |
| Republic of the Philippines) Province of) s.s. City of)  |   |
| SUBSCRIBED AND SWORN TO BEFORE ME this issued at   | in the municipality / city ofaffiant t  |
| Doc. No. Page No. Book No. Series of   | NOTARY PUBLIC   |

## Requirements for Locational Clearance (1 set only)

- 1. Notarized application form (ZA Form No. 1)
- 2. Proof of Ownership (any of the following)
  - (2.1) Land Title (TCT) registered in the name of applicant;
  - (2.2) TCT (previous owner) & Notarized Deed of Sale;
  - (2.3) TCT (reg. owner) & Notarized Contract to Sell;
  - (2.4) TCT & Notarized Lease Agreement, if lessee
- 3. Tax Declaration and current tax receipt
- 4. Barangay Clearance for Building Permit
- 5. Project Cost / Bill of Materials
- 6. Specifications
- 7. Building plans (2 sets)
- 8. PTR / PRC ID of engrs/arch. who signed the plans
- 9. Special Power of Attorney, if applicable (authority to sign / apply)
- 10. Secretary's Certificate, if applicable (authority to sign / apply)
- 11. Traffic Impact Assessment/Study, if applicable
- 12. ECC/CNC, if applicable

### Additional Requirements for Non-Residential Building &

Apartment within a subdivision

1. Notarized Homeowner Association's Board Resolution

#### In case of No Active/Inactive Homeowner's Association

- 1. Barangay Resolution stating that:
  - that there is no HOA/HOA is inactive;
  - that the brgy allows/permits the proposed project
- 2. Neighborhood Consent

#### Additional Requirements for Manufacturing Building

- 1. Cost and specifications of machineries
- 2. ECC / CNC issued by DENR

### Additional Requirements for Cellsite

- Cert. photocopy of NTC Provisional Authority or
   Certificate of Public Convenience and Necessity
- 3. Height Clearance from Air Transportation Office (ATO)
- 4. Radiation Protection Evaluation Report from DOH
- 5. Barangay Council Resolution
- 6. Homeowner Association's Board Resolution if location is within a subdivision
- 7. Neighborhood Consent

- Additional Requirements for Funeral Establishment

  1. ECC issued by the DENR for Category 1 Project
- 2. Site Clearance from City Health Office
- 3. Barangay Resolution
- 4. Neighborhood Consent

# Additional Requirments for Poultry / Piggery / Solid Waste Facility 1. ECC or CNC from DENR/EMB 2. DAR Conversion/Exemption Clearance, if applicable

- 3. Site Clearance from City Health Office or City Veterinarian Office
- 4. Barangay Council Resolution
- 5. Neighborhood Consent

# Additional Requirements for Gasoline Station; Junkshop and other Special Projects: 1. Barangay Resolution

- 2. Neighborhood Consent
- 3. Home Owner's Board Resolution, if applicable;

#### Additional Requirements for Special Projects:

- 1. Barangay Resolution
- Certification from City Engineering Office
   Clearance or Cert from DPWH

City Planning & Development Office Tel. No. (049) 545-6789, loc 8209 Mobile (Land Use Division) 0919-652-1098